

CIRCULAR

Sub: Generation of Work Order through SAP.

All Engineers are hereby informed that henceforth all Work Orders and Acceptance cum Work Orders letters shall compulsorily be generated through SAP. The format has already been moved on the Production Server.

All SE's/ EE's are requested to bring this Circular to the notice of all Engineers and strictly follow this.

Accounts Department is requested to note and release the payments only for Works whose Work Order has been generated through SAP.

This Circular is issued as per the directives of CE(NM) and CAO.



(R.S.Nayak)

SE(HQ)/Emp.No.25555

All SE's()

All EE's()

CC: CE(NM/SP)/CT&CP/CA)/CE(NMIA)

CC: ACE(I)/ ACE(II)/ ACE(III)