

**Sub : Cleaning, Sweeping & Sanitation services for various establishment in CIDCO.**

The work of Cleaning, Sweeping & Sanitation of various premises like Railway Stations, CIDCO Bhavan, Raigad Bhavan and other CIDCO nodal offices in CIDCO area. These works are being taken up by all Engineering divisions under CE(NM), CE(NMIA), CE(SP) Circles and Public Health Department under CHO. The bids are invited for such types of work by concerned Engineering Divisions and PHO Department. Sometimes, there is difference in items considered under Biddable part and Non-biddable part of cost put to bid.

In order to have uniformity in bid documents invited by all Departments in CIDCO, Competent Authority i.e. VC&MD has accorded approval to incorporate the following changes in bid document.

It is proposed to incorporate following clauses in bid document.

- i) In case of more than one bidder quoted lowest bid amount (L1), then preference will be given to CIDCO PAP bidder.
- ii) In case of more than one PAP bidder quoted lowest bid amount (L1), then the bidder who is having highest average annual turnover for the last three years will be considered for award of work.
- iii) The bid Schedule 'A' shall be split up in two parts,

- a) Biddable Part : Comprising of 10% of contractor's profit component & 10% of overhead component, labour amenities & material cost.
- b) Non-Biddable Part : Comprising of labour component.

- iv) In addition to above, Competent Authority i.e. VC&MD has also accorded approval to the proposal that the Labour Officer, CIDCO shall furnish the labour wage structure including mandatory incidentals / levy to be considered while preparing estimates.

Copy of approval for the above changes by Competent Authority i.e. VC&MD is enclosed herewith for information and necessary action.

M(P) is requested to direct Labour Officer, CIDCO to furnish the labour wages structure including mandatory incidentals / levy to be considered while preparing estimates.

Encl. : As above.

Copy Separately to :

CE(NM)  
CE(SP)  
CHO  
M(P)

*(Signature)*  
CE(NMIA)

*(Signature)*  
H12

*(Signature)* Pl. circulate to all SEs/ESs.  
to 07/12/2021  
CE(NM) @  
AEES/ Sin

This is the proposal seeking approval for the provision of Biddable & Non-Biddable part in Bid document and modification in bid condition for getting participation of PAP Bidder for the work of Cleaning, Sweeping & Sanitation of various premises like Railway Stations, CIDCO Bhavan, Raigad Bhavan and other CIDCO nodal offices in CIDCO area. These works are being taken up by all Engineering divisions under CE(NM), CE(NMIA), CE(SP) Circles and Public Health Department under CHO. The bids are invited for such types of work by concerned Engineering Divisions and PHO Department. Sometimes, there is difference in items considered under Biddable part and Non-biddable part of cost put to bid.

In order to have uniformity in bid documents invited by all Departments in CIDCO, it is proposed to adopt following changes in bid document.

It is observed from recently quoted offers that more than one bidders have quoted same lowest offer i.e. 99% below the estimated cost (L1). In order to resolve the discrepancy and to give opportunity to PAPs of CIDCO for getting participation in the bids invited by CIDCO, it is proposed to incorporate following clauses in bid document.

- i) In case of more than one bidder quoted lowest bid amount (L1), then preference will be given to CIDCO PAP bidder.
- ii) In case of more than one PAP bidder quoted lowest bid amount (L1), then the bidder who is having highest average annual turnover for the last three years will be considered for award of work.

The estimate for cleaning & sweeping work is comprising of mainly following components.

- i) Labour component – Labour wages as per Minimum Wages Act and Levy as per prevailing Laws and Acts.
- ii) Material component – Providing & supplying various sweeping & cleaning materials like Dettol, soap, hand wash, detergent, phenyl, brooms & dusters etc.
- iii) Labour amenities & Overheads - This component consists of 10% provision for labour amenities like, raincoat, gum boot, uniform etc. & over heads for administrative expenses.

iv) Contractor's Profit- This component consists of 10% provision for contractor's profit.

During the bidding process, it was observed that some bidders had quoted 99% below the estimated cost and it becomes difficult to monitor the work. In order to resolve this issue and to ensure the payment of minimum wages & other labour amenities to labour and for not compromising of material component for maintaining proper and good hygiene of contract labour, it is proposed to split the bid Schedule 'A' in two parts,

1. Biddable Part : Comprising of 10% of contractor's profit component <sup>and</sup> 10% of overhead component & labour amenities.
2. Non-Biddable Part : Comprising of labour component & material cost.

In order to have uniformity in labour wage structure in all the bids invited by CIDCO, it is proposed that Labour Officer, CIDCO to furnish the labour wages structure including mandatory incidentals / levy to be considered while preparing estimates.


In view of above, VC&MD is requested to peruse and accord approval as proposed above.

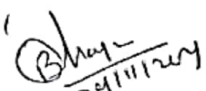
Submitted please.

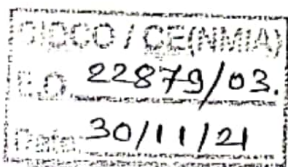
  
CE(NMIA)

  
CE(NM)

  
CE(SP) 16/11


  
CHO

In addition to this, Material cost is also in the biddable part.  
Submitted for approval p1  
VC&MD   
24/11/2021



CIDCO / CE(NMIA)  
30-11-2021  
22879

  
CE(NMIA)

  
CE(NMIA)