

993

This Circular is issued as per the directives of CE(NM) and CAO.

[Signature] 3/5/19

(R.S.Nayak)
SE(HQ)/Emp.No:25555

All SE's/EE's

C.C. ; CE(NM)/ CE(NMIA)/ CE(SP)/ CT&CP/ CAO
C.C.: ACE(I&Metro)/ ACE(II)/ ACE(III)

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CIRCULARSub: GST's payment settlement procedure.

The GST regime has come into effect from 01.07.2017. The contracts awarded before 01.07.2017 and executed thereafter are having issues being raised by Contractors regarding additional tax difference to be paid/recovered as per the contract conditions. In order to resolve these issues, GST consultant has been appointed to examine the issues on case to case basis. The following is the procedure to be adopted :

- 1) The agency will submit the detailed calculations working by supporting documents of the difference they are claiming on account of GST implementation to the concerned EE's/SE's in turn they will forward the same to the GST consultant to examine the merits of the case.
- 2) The concerned EE's/SE's will co-ordinate the interaction between GST consultant and the agency along with the concerned Accounts representative.
- 3) After interaction, the GST consultant will submit the draft report of the findings to the concerned EE's/SE's CIDCO.
- 4) The concerned SE's shall raise the draft report before a sub-committee consisting of concerned ACE/SE/ Sr.AO/AO.
- 5) This committee will give the hearing to the Contractor in presence of GST consultant. Accordingly, consultant will submit final report to the CIDCO
- 6) After hearing , the conclusion of the Sub-Committee will be communicated by the concerned SE's to the agency and GST consultant.
- 7) The final report submitted by the consultant will be put before the committee consisting of CAO, concerned CE, ACE, SE & Sr.AO.
- 8) This decision of the committee will be binding on the Contractor.
- 9) The increase in final amount of the contract due to additional burden will be approved by subsequent authority as per DOP on the basis of final report
- 10) The concerned SE's/EE's are requested to take note of this and immediately take necessary actions.