Date : 28.05.2015

CIRCULAR

Sub: Confidential Report for the year 2015-16

The Confidential Reports of all the staff of Engineering Department for the year 2015 shall be submitted to Manager (Personnel) through Superintending Engineer (HQ) within the stipulated time period.

In view of above, all the Reviewing Officers are requested to forward the Confidential Report of their staff through Superintending Engineer (HQ) before sending it to Manager (Personnel).

It is issued as discussed with M(P) and CE(NM).

(S.G.Rokade), SE(HQ) Emp.No.22783

To,		
All EE	()
All SE	()

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Copy for information to : CE(NM) / CE(NMA) / CE(SP) / M(F