

**CIRCULAR**

Sub:- Pre-monsoon works for year 2020-21.

As a part of readiness for ensuing monsoon period, it is necessary to carryout various pre-monsoon works as a precautionary measure to avoid flooding situation and any untoward incidence during monsoon period likes:

1. Desilting of SW drains & Channels.
2. Replacement of damaged manhole covers & frames of sewerline & SW drains.
3. Repair of Potholes on all Main roads and internal roads.
4. Removal & disposal of Debris, rubbish etc.
5. Providing JCB & Labours for emergencies during monsoon period.
6. Providing pumping machineries at critical locations where waterlogging is observed.
7. Maintenance of Flap gates at various outlet structures/ Replacement of damaged Flap gates.
8. Pruning & Cutting of tree branches.
9. Maintenance of Streetlight Control Pillars.
10. Maintenance of Pumping machineries at Sewage Pump House/Storm water Pump houses.
11. Maintenance of DG sets.
12. Replacement of damaged electrical cables/Pole boxes/Non working street lights etc.

Respective SEs shall submit the suitable proposal in this regard and get it approved from competent authority by 31<sup>st</sup> March 2020. The work should start w.e.f. 1<sup>st</sup> April 2020 and to be completed by 30<sup>th</sup> April 2020.

Review meeting in this regard is scheduled on 17<sup>th</sup> March 2020 under the chairmanship of CE(NM) @ 3.00 PM at CIDCO Bhavan.

All SEs to attend this meeting alongwith their EEs and Action Plan.

This is issued as approved by CE(NM)

*[Signature]*  
(P.S. Phulari)  
SE (HQ)/32897

To,

All SE's ( )

All EE's ( )

Cc to : CE (NM)/ CE(SP)/ CE(NMIA)/ CAO

ACE (I & Metro)/ ACE(II)/ ACE(III)--- for information