Ownership of SAP Modules

As you are aware, CIDCO has taken up the ambitious project of SAP implementation in all CIDCO departments. This is a hundred crore project that CIDCO has invested in and will lead to seamless workflow in all the processes inter and intra department of organization. The GO live has happened for all the SAP Modules. Right now the SAP project is in stabilization Phase.

All HODs are requested to closely monitor that, all the processes/activities under their control are being done through SAP platform only. If any process needs modifications/changes, shall be reported to SAP Cell/Systems Manager & System Integrator, M/s Zensar immediately.

Six months post Go live, such modifications/changes will be considered as **"Change Requests"** by System Integrator and has huge Financial Implications.

Hence the ownership and responsibility of respective SAP module especially for Change Requests will be as per following table.

SAP Module	Ownership & Responsibility
HCM	Manager (Personnel)
MM	Manager (Personnel) & Systems Manager jointly
RE-Marketing	MO-2
RE-Estate	MTS-1
PS	CE(NM)
FICO	CAO

All HOD's to take note of this and act accordingly.

JMD-1

To,

All HOD's

cc to SM, SAP Cell