

**CIRCULAR**

As per the directives of CE(NM), henceforth no escalation bill shall be prepared separately. Escalation bill shall be prepared through the Running Account bills (RA) only of the concerned work. In case of positive escalation, a separate WBS needs to be added in project structure and separate purchase order (PO) with reference of escalation PO, RA Bill should be created. In case of negative escalation, amount needs to be entered in RA Bill as a deduction to be recovered from bill. A user manual for reference will be separately circulated next week for clarity and smooth implementation.

All EE's are requested to take the note of this and bring to the notice of all engineers in their division and all SEs shall ensure strict compliance of the same.

This order is issued as per the directives of CE(NM) & CAO.



(R.S.Nayak)

SE(HQ)/Emp.No.25555

To,

All SEs/ EEs ( )

C.C. : CE(NM)/CE(SP)/ CE(NMIA)/ CT&CP/ CAO

C.C. : ACE(I&Metro)/ ACE(II)/ ACE(III)

C.C. : PS to VC&MD